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**From:** Piantanida, David [Piantanida.David@epa.gov]  
**Sent:** 11/1/2018 9:21:13 PM  
**To:** Darling, Corbin [Darling.Corbin@epa.gov]  
**Subject:** FW: Draft email: EJAT FY 2018 Progress and Results- Revisited  
**Attachments:** Proposed R8 EJ focus in FY18.docx; FY18 R8 EJ Action Plan Progress ReportResults.Draft.11 01 18.docx

Corbin let me know what you think.

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## Ex. 5 Deliberative Process (DP)

-David

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**From:** Piantanida, David  
**Sent:** Thursday, October 4, 2018 8:02 AM  
**To:** Belille, Jean <Belille.Jean@epa.gov>; Wenstrom, Michael <Wenstrom.Michael@epa.gov>; Reichmuth, Michelle <Reichmuth.Michelle@epa.gov>; Olson, Kyle <Olson.Kyle@epa.gov>; Dean, Abigail <Dean.Abigail@epa.gov>; Lin, Moya <Lin.Moya@epa.gov>; Farris, Laura <Farris.Laura@epa.gov>; Hammer, Diana <Hammer.Diana@epa.gov>; Burkland, Barb <Burkland.Barbara@epa.gov>; Costanzi, Frances <Costanzi.Frances@epa.gov>; Wharton, Steve <Wharton.Steve@epa.gov>; Ketellapper, Victor <Ketellapper.Victor@epa.gov>; Wall, Dan <wall.dan@epa.gov>; Kloberdanz, Ryan <Kloberdanz.Ryan@epa.gov>; Williams, Caroline <Williams.Caroline@epa.gov>; Matsumoto, Kimi <Matsumoto.Kimi@epa.gov>  
**Cc:** Darling, Corbin <Darling.Corbin@epa.gov>; Piantanida, David <Piantanida.David@epa.gov>  
**Subject:** EJAT FY 2018 Progress and Results-please respond by October 31st

Good morning EJAT – as we begin yet another fiscal year, it is time to reflect back on FY 2018 and capture those EJ accomplishments and milestones. And – as you prepare for your PARS/Performance discussion later this month, you will be asked to develop a self-assessment of your performance. This exercise will help you begin to prepare your self-assessment.

I have attached a table (FY 2018 EJ End of Year Progress Report) and added a column at the far right. I have also attached the two-page document (unfinished business from the FY17 Plan). Please take a few minutes to highlight and capture those EJ Projects where we have an accomplishment or an outcome. Not everything warrants an accomplishment. Recall that we didn't have an Action Plan in place for FY18 but, rather, were asked to focus on ongoing activities and unfinished business from the FY17 EJ Action Plan.

We will tee this up for discussion on our October 23<sup>rd</sup> meeting, but I wanted to give you plenty of time to get started on this task well before our meeting. Please respond by October 31<sup>st</sup>.

Let me know if you have questions. Thanks in advance!

David Piantanida, (303) 312-6200  
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